



# Electrical & Plumbing Needs

Vendor Name: \_\_\_\_\_ Booth # \_\_\_\_\_

No, I will not Require Electricity or Water       Yes, I need the following Electrical or Plumbing.

**IMPORTANT:** Each booth includes one 120 Volt Single Phase Service. The Bennett Center requires that any additional electric service must be ordered and PAID at least 30 days in advance. NO GUARANTEES on electrical needs if ordered within 30 days of EXPO. **Bring extension cords (could be 30-40 ft away) and (if plumbing is needed) bring food grade hose to connect to nearest hook-up.** Call Lacey with any questions.

To order **additional** 120 Volt Single Phase Service:

Quantity	Rate	Within 30 day rate	Total
_____ 20 AMPS	\$75	\$100	\$_____

### 208 Volt Single Phase Service (1 outlet)

### 208 Volt three Phase Service (1 outlet)

Quantity	Service	Rate	Within 30 day rate	Total	Quantity	Service	Rate	Within 30 day rate	Total
_____	20 AMPS	\$125	\$150	_____	_____	20 AMPS	\$130	\$155	_____
_____	30 AMPS	\$165	\$190	_____	_____	30 AMPS	\$180	\$200	_____
_____	40 AMPS	\$195	\$220	_____	_____	40 AMPS	\$230	\$255	_____
_____	50 AMPS	\$240	\$260	_____	_____	50 AMPS	\$285	\$310	_____

**Grand Total Electrical Cost:** \_\_\_\_\_

**Special Requirements** For connections other than those listed, prior arrangements must be made in advance with the ORA at 405-942-8181. If special electrical plugs are required, exhibitor is responsible for furnishing the associated wiring, schematics and required connectors. Exhibitor is responsible for labor and materials associated with connecting and disconnecting. Please provide specific requirements in space below. List device, amperage, volts and phase.

1. \_\_\_\_\_
2. \_\_\_\_\_

### Plumbing

Water Line Yes\_\_\_ No\_\_\_  
Drain Yes\_\_\_ No\_\_\_

No charge for drains or water access, but locations are extremely limited. Notify Lacey at ORA if you require it so we can locate you appropriately.

**If plumbing is needed, bring food grade hose to connect to nearest hook-up.**

Contact Name: \_\_\_\_\_

### CREDIT CARD INFO

Address: \_\_\_\_\_

CC# \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Exp Date: \_\_\_\_\_

Phone: \_\_\_\_\_

SEC Code: \_\_\_\_\_

Email directly to [lacey@okrestaurants.com](mailto:lacey@okrestaurants.com) no later than 30 days before the event.  
No GUARANTEES after 30 days prior to the event.



# OKC Fairgrounds

P.O. BOX 74943, Oklahoma City, OK 73147  
Phone: 405-948-6700 FAX: 405-948-6828 [orders@okstatefair.com](mailto:orders@okstatefair.com)

## OKC FAIRGROUNDS INTERNET ORDER FORM

This form is intended for exhibitors, vendors or individuals not contracted directly with OKC Fairgrounds. Show promoters should communicate their needs directly with their OKC Fairgrounds Event Services Manager.

### WIRED INTERNET

- Wireless connectivity is FREE and available in most locations. Simply access it by selecting 'State Fair Free' from the network options.
- Wired connectivity is not available in all locations.

### POINT OF SALE WIRELESS CONNECTION

- Only needed for point of sale devices that cannot connect to an open hotspot.

Item	Advance	Standard	Quantity	Total Price
Internet: Wired Broadband	\$450.00 / per event	\$585.00 / per event		
Internet: Point of Sale Wireless Connection	\$75.00 / per week	\$100.00 / per week		
<b>GRAND TOTAL</b>				

*Advance price applies if the item is ordered no less than thirty (30) days prior to required start date.*

## CONTACT INFORMATION

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_  
*Required to process order / payment*

Event Name: \_\_\_\_\_ Service Dates: \_\_\_\_\_

Building: \_\_\_\_\_ Booth # : \_\_\_\_\_

On Site Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

*Order forms may be faxed or emailed to the fax/email address above. Once your order is processed, you will be contacted to complete your transaction by credit card. No service will be ordered until payment is received. Payments made less than thirty (30) days to the event will be considered late, the higher rate prevailing, and will not be ordered if the late price is not remitted.*

*Orders/payments made in person must be cash, cashier's check/money order or credit card if less than fourteen (14) days to the required date. Personal or business checks will not be accepted unless proper amount is remitted at least fourteen (14) days in advance.*